

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH MEETING
HELD ON MONDAY 20th FEBRUARY 2023 7.30PM
AT THE PARISH COUNCIL COMMUNITY MEETING ROOMS/OFFICE**

PRESENT: Councillor Mr P Gabbott (Chairman)
Councillor Mr M Clifford
Councillor Mr D Clough
Councillor Mrs D Dowrick
Councillor Mrs S Edwards-Williams
Councillor Ms J Cronshaw
Councillor Mr S Lowe
Councillor Mr S Maddock
Councillor Mrs G Ormston
Councillor Mr D Rogerson
Councillor Mr N Whitham (11)

In Attendance: Mrs TD Morris (Clerk)
3 Members of the Public

8610 WELCOME

All the participants were welcomed to the meeting.

8611 APOLOGIES

Apologies were received and accepted for Councillors G Charlesworth and L Farnworth.(2)

Councillor C Billouin was marked as absent. (1)

Councillors M Clifford and N Whitham had informed the Clerk that they would be arriving late due to having to attend a meeting at Chorley Town Hall.

8612 DECLARATION OF INTEREST

Cllr Whitham declared an interest in the planning report as a Member of the Planning Committee at Chorley Council. Councillor M Clifford as Lancashire County Councillor and Councillor D Dowrick as an employee of Lancashire County Council.

ACTION

Chairman's Signature.....



8613 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 16TH JANUARY 2023

It was RESOLVED that the minutes of the Ordinary Parish Meeting held on Monday 16th January 2023 were deemed correct and were duly signed by the Chairman.

8614 MATTERS ARISING (CLERKS REPORT)

In addition to the report the Clerk informed the members that an arson attack had occurred at the end of January 2023 at Cunnery Meadow. The incident had been reported to the police and the insurance company. The Admin Assistant had requested several quotes with one in so far.

AA

8615 CLAYTON-LE-WOODS BOWLING TEAM

1. Update - Freedom of Information Request

The Chairman informed the Members that the Officers had complied with the freedom of interest and had sent out the necessary paperwork within the prescribed timescales.

2. Request for Grant to Cover Refreshments £840 (Documents Attached)

It was agreed that this grant request be tabled at the next Finance Committee meeting for consideration.

Finance
Comm

3. Consideration for Stall at the Summer Fair

The Admin Assistant reported that the Summer Fair was fully booked at the present time and that the Bowling Team would be placed on the reserve list. It was noted that there would need to be a similar retailer or charity group to drop out for the team to be considered.

AA

4. Request To Book Tuesday and Thursday PM For League Matches

After due consideration the Parish Council granted the request for CLW Bowling Team to book the green on Tuesdays and Thursdays for matches.

5. Legal approach to Tenancy Agreement at Bowling Green

The Clerk informed the Members that she had been in contact with the Management Company and they would be in touch shortly.

Clerk

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

The Chairman gave dispensation for a member of the public to speak and a query was raised about applying for the bowling green to be a community asset.

The Chairman advised that this option had been considered. However, it would only delay a sale for up to 6 months so that an appropriate buyer could be found. The Parish Council would take action if the Management Company indicated that the land was sale at the end of the lease period.

The three members of the public left the meeting at this point

8616 SPID INSTALLATION/VANDALISM UPDATE

The Members had received the email regarding the installation of the SPIDs and the resultant malfunction/vandalism. There was a detailed discussion regarding the possible reasons behind the malfunction and vandalism.

It was noted that the engineer would be in attendance on 23rd February 2023 where it was hoped that the situation would be resolved amicably.

AA/Clerk/
Chair/Vice
Chair

8617 COUNSELLING UPDATE

This was deemed a confidential item and would be dealt with at the end of the meeting

Both the Admin Assistant and the Clerk were asked to leave the meeting at this point and the item was held in camera.

Councillors M Clifford and N Whitham entered at the meeting at this point. 8.10pm

8618 REPORTS

1.War Memorial Committee Meeting 8th February 2023 (Report from Cllr S Maddock and Clerk)

Councillor S Maddock explained that there had been two meetings over the last few weeks in order to plan the future of the War Memorial Committee in light of two retirements. The Clerk added that the she was waiting an official letter from Whittle Parish Council before proceeding. It was agreed a letter would be sent to the War Memorial Committee re-emphasising a joint approach going forward once Whittle PC had contacted the Clerk.

Chairman’s Signature.....



It was requested that the Clerk confirmed that the Members still wished to be on the War Memorial Committee going forward.

Clerk

2. Opening Ceremony for Chill Out Zone Manor Road Primary School 8th February 2023 (Attended by Cllr S Edwards-Williams and Mrs L Gallagher)

Councillor S Edwards-Williams gave an interesting report regarding her attendance along with the Admin Assistant at the opening of the Chill Out Zone. She highlighted the commendable behaviour of the children and how well the opening was hosted by Manor Road Primary School.

3. Admin Assistant Report

The work progress report was received and noted by the Members.

4. Coronation – Proposal to Donate Coin, bookmark etc to local Schools (Cost from £740 - £5,000)

There were several proposals regarding donating a memento to mark the coronation of HRH King Charles III.

After due consideration it was RESOLVED to donate a coin with a medium priced display case at a cost of up to £5,000.

It was requested that staff arrange for the order to be placed as soon as is practicable.

AA

5. CIL Report to February 2023 Amount Available £5,252.51

It was noted that there were funds available and any project can be considered or the possibility of adding the funds to the Skate Park provision.

6. Complaints Policy Working Group Meeting 18th January 2023 (Councillor G Ormston)

The Complaints Working Group Minutes and the revised Complaints Policy was circulated to members prior to the meeting.

Councillor G Ormston advised the Members on the changes that had been made to the Complaints Policy. The revised policy included a harmonisation of working days versus days along with extending the deadlines to more realistic ones with the proviso that the timescales can be extended when required.

It was proposed that the revised Complaints Policy be adopted.

Chairman’s Signature.....



CLW PARISH COUNCIL MINUTES

It was RESOLED unanimously to adopt the revised Complaints Policy with immediate effect.

The revised policy would be placed on the website as soon as was practicable.

Clerk

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

8619 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payments:

1. Payments January/February 2023

PAYMENTS LIST

Table with 10 columns: Voucher, Date, Bank, Cheque No, Description, Supplier, VAT Type, Net, VAT, Total. It lists 36 payment entries from 19/01/2023 to 26/01/2023, including items like Summer Fair, Christmas Tree Installations, and various utility bills. A total row at the bottom shows a net of 34,771.67, VAT of 3,180.61, and a total of 37,952.28.

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

The following receipts were noted:

2. Receipts January/February 2023

RECEIPTS LIST									
Voucher	Date	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
77	31/01/2023	Natwest Bank	B/T	Bank Interest	Natwest Bank	X	16.96		16.96
78	03/01/2023	Virgin Money		Bank Interest	Virgin Money	Z	4.80		4.80
Total							21.76		21.76

8620 PLANNING APPLICATIONS

It was RESOLVED to make no comment unless stated under the individual planning application.

1. Application no: 23/00034/CTY Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Consultation from Lancashire County Council regarding an application for Outline Planning Permission (with all matters reserved save for access from the public highway to Development Zones A, B and D (M65 Terminus Roundabout, A49 Wigan Road and Stanifield Lane) and strategic green infrastructure/landscaping) for a mixed-use development including the provision of Employment use (Use Classes B2/B8/E(g)); retail (use Class E(a)); food, drink and drive-through restaurant use (Use Class E(b)/Sui Generis Drive-Through); hotel use (Use Class C1); health, fitness and leisure use (Use Classes E(d)/F(e)/F2(b)); creche/nursery (Class E(f)); car showrooms (Use Class Sui Generis Car Showroom); Residential use (C3) the provision of associated car parking, access, public open space, landscaping and drainage. (Additional documents received) Location: Wigan Road, Cuerden, Bamber Bridge Applicant: LCC - PO Box 100, County Hall, Preston, PR1 0LD.

It was RESOLVED to make an objection in regard to the traffic issues at the junction of Lancaster Lane and A49 Wigan Road which could occur if the development went ahead.

2. Application no: 23/00035/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: Two storey rear extension Location: 43 Carr Field, Bamber Bridge, Preston, PR5 8BT.

3. Application no: 23/00055/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Two storey side/rear extension, external alterations including new roof, and extension and alterations to existing detached garage block. Location: 37 Back Lane, Clayton-Le-Woods, Chorley, PR6 7QE.

Clerk

Chairman’s Signature.....



CLW PARISH COUNCIL MINUTES

4. Application no: 23/00085/FUL Case Officer: Mike Halsall - 01257 515226
Ward: Clayton West And Cuerden Proposal: Change of use from dwellinghouse with associated outbuildings and garden land (Use Class C3) to a mixed use of dwellinghouse with associated outbuildings and garden land and commercial boarding kennels and dog exercise area (sui-generis)
Location: 5 Town Brow, Clayton-Le-Woods, Leyland, PR25 5SY.

It was RESOLVED to make an objection as regards the possible traffic issues that may occur on Town Brow because of the potential business traffic.

Clerk

5. Application no: 23/00058/FULHH. Proposal Single storey rear extension to link garage to existing property and external alterations to garage in order to facilitate provision of habitable accommodation. Location: 6 Gisburn Court Clayton-le-Woods Leyland PR25 5AN.

6. Application no: 23/00041/DIS. Proposal Application to discharge condition no. 6 (replacement tree planting) of planning permission ref 22/01122/FUL (Installation of an electric vehicle (EV) charging zone including erection 6no. individual EV charging points with canopy over, substation and associated forecourt works) Location: MFG Clayton Green Clayton Green Service Station Preston Road Clayton-le-Woods PR6 7JD.

7. Application no: 23/00026/BR. Proposal Single storey to rear of property. Location 26 Mallards Walk Bamber Bridge Preston PR5 6AY.

8621 CORRESPONDENCE

Chairman’s Invitation to HRH King Charles III Garden Party

The Chairman advised the Members that he and his partner had been provisionally selected to attend a royal garden party during May 2023 subject to the relevant security checks.

8622 DATE OF NEXT MEETING

The next full parish council meeting is proposed to be held on Monday 20th March 2023 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Finance Committee date to be arranged.

DC/Clerk

Chairman’s Signature.....